



Republic of the Philippines
University of Southeastern Philippines
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ACCOMPLISHMENT REPORT

[Pursuant to the University's Harmonized Guidelines on Limited Practice of Profession and Private Enterprise Management (HaGLIPPEM)]

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Use blue or black ink. Write neatly and in BLOCK letters. Improper or incorrectly-filled out forms will not be acted upon. Tick or mark boxes with "X" where necessary. Note: (◀) denotes a MANDATORY field.

1. Title (e.g. Mr, Ms, Mrs) ◀	2. Surname ◀	3. Given Name/s ◀	4. Middle Name ◀
5. Civil Status ▶	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed		
6. Position ◀	7. Gross Salary / Fee (per month) ◀		
8. Company/Employer's Name ◀			
9. Company/Employer's Complete Address (Number, Street, City/Municipality, Province) ◀			
10. Nature of Duties ◀			
11. Work performed outside of the University of Southeastern Philippines ▶		12. Period of limited practice of profession or private enterprise management ▶	
13. BENEFITS ACCRUED BY THE UNIVERSITY ON THE ENGAGEMENT ▶			
14. ACCOMPLISHMENTS THAT THE ENGAGEMENT CONTRIBUTED TO THE AGENCY/COMPANY OR CLIENTS ▶			
15. PERSONAL AND PROFESSIONAL DEVELOPMENT ACHIEVED BY THE GRANTEE ▶			
16. Prepared by ◀ _____	17. Signature ◀	18. Date Accomplished (MM/DD/YY) ◀	
Grantee's Name			